

AGENDA FOR  
BOARD OF SCHOOL TRUSTEES  
REGULAR MEETING  
Elkhart Community Schools / Elkhart, Indiana  
September 23, 2014

CALENDAR

September	23	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
September	30	7:00 a.m.	Public Work Session, J.C. Rice Educational Services Center
October	14	7:00 p.m.	Regular Board Meeting, Tipton
October	21	7:00 a.m.	Public Work Session, J.C. Rice Educational Services Center
October	28	7:00 p.m.	Public Work Session, J.C. Rice Educational Services Center

- .....
- A. CALL TO ORDER/PLEDGE
  - B. INVITATION TO SPEAK PROTOCOL
  - C. GIFT ACCEPTANCE – The administration recommends the Board accept with appreciation recent donations made to the Elkhart Community Schools.
  - D. CONSTRUCTION UPDATE
  - E. DEPARTMENT SPOTLIGHT – Elkhart Area Career Center
  - F. MINUTES –
    - September 9, 2014 – Public Work Session
    - September 9, 2014 - Regular Board Meeting
  - G. TREASURER'S REPORT

Consideration of Claims

Financial Report – January 1, 2014 – August 31, 2014

Extra Curricular Purchase – The Business Office seeks Board approval of an extra-curricular purchase request from Pierre Moran.

2015 Budget – The Business Office recommends Board approval of the 2015 Budget.

2015-2019 Capital Projects Plan – The Business Office recommends Board approval of the plan for the Capital Projects Fund for 2015-2019.

2015 School Bus Replacement Plan – The Business Office recommends Board approval of the 2015 School Bus Replacement Plan.

Tax Neutrality Resolution – The Business Office recommends approval of a resolution to reduce the 2015 Capital Projects and Bus Replacement Funds by an amount equal to the levy for debt service on the pension bonds.

2015 Budget Goals – The Business Office recommends approval of a resolution for establishing budget goals for 2015.

Resolution for Budget Reduction – The Business Office recommends Board approval of a resolution authorizing reductions, which may be required at the budget hearing with Department of Local Finance.

Bid Award – The Business Office recommends Board approval of the bid award for the 2014 Elkhart School Mechanical Physical Plant Improvements.

Fundraisers – The Business Office recommends Board approval of proposed school fundraisers in accordance with Board Policy.

#### H. NEW BUSINESS

Career Center Agreements – The administration recommends Board approval of Career Center agreements with its feeder schools.

Grant Application – The administration recommends Board approval for the submission of a grant application to Verizon to support STEAM Academy Teachers Professional Development.

Grant Application – The administration recommends Board approval for submission of a grant application to Target Field Trips to provide funding for a Kindergarten Field Trip at Mary Beck Elementary.

Grant Application – The administration recommends Board approval for submission of a grant application to Lowe's to provide funding for fencing at North Side Middle School.

Grant Application – The administration recommends Board approval for submission of a grant application to the Elkhart Education Foundation to provide funding for a smart board for the Art department at Memorial High School.

Overnight Trip Request – The administration seeks Board approval of overnight trip requests.

I. PERSONNEL

Conference Leaves - It is recommended the Board grant conference leave requests in accordance with Board Policy to staff members as recommended by the administration.

Certified and Classified Staff - See the report and recommendations of the administration.

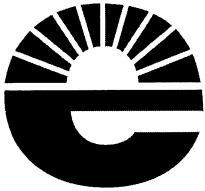
J. INFORMATION AND PROPOSALS

From Audience

From Superintendent and Staff

From Board

K. ADJOURNMENT




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**CURRICULUM AND INSTRUCTION**  
J. C. Rice Educational Services Center  
Elkhart Community Schools  
2720 California Road, Elkhart, IN 46514-1220  
(574) 262-5559 / 5556 fax  
www.elkhart.k12.in.us

## *Memorandum*

TO: Dr. Rob Haworth

FROM: Bruce Klonowski 

DATE: September 10<sup>th</sup>, 2014

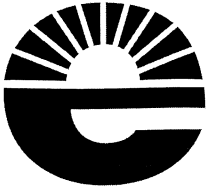
RE: Gift Approval – For student field trips

Mr. Larry Huneryager former Eastwood teacher has forwarded a check in the amount of \$200.00 to support transportation costs for future field trips.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

**Mr. Larry Huneryager**  
**101 Homan Ave.**  
**Elkhart, IN 46516**





**BRISTOL ELEMENTARY SCHOOL**  
Elkhart Community Schools  
705 Indiana Avenue, Bristol, IN 46507-9458  
(574) 848-7421 / 7422 fax  
www.elkhart.k12.in.us

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DATE: 9/5/2014  
TO: Dr. Rob Haworth  
Board of School Trustees  
FROM: Melissa Jennette  
RE: Donation Approval

We received a check for \$514.45 from Target Take Charge of Education. The donation will be used to purchase prizes as incentives for our students in Bristol's Positive Behavior Intervention Support Program.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Target  
Take Charge of Education Fund  
PO Box 59214  
Mail Stop 5CF  
Minneapolis, MN 55459-0214



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**STUDENT SERVICES**  
J. C. Rice Educational Services Center  
Elkhart Community Schools  
2720 California Road, Elkhart, IN 46514-1220  
(574) 262-5540 / 5548 fax  
[www.elkhart.k12.in.us](http://www.elkhart.k12.in.us)

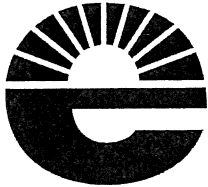
DATE: September 4, 2014  
TO: Dr. Rob Haworth  
Board of School Trustees  
FROM: Anthony England *TE*  
RE: Donation Approval

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~~We recently received approximately 710 backpacks with school supplies from WNDU Channel 16. They will be distributed to our social workers in each school building to be given to children in need.~~

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Mr. Michael Fowler  
WNDU  
54516 SR 933  
South Bend, IN 46637



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**CURRICULUM AND INSTRUCTION**  
J. C. Rice Educational Services Center  
Elkhart Community Schools  
2720 California Road, Elkhart, IN 46514-1220  
(574) 262-5559 / 5556 fax  
www.elkhart.k12.in.us

## *Memorandum*

TO: Dr. Rob Haworth

FROM: Bruce Klonowski *BK*

DATE: September 3<sup>rd</sup>, 2014

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RE: Gift Approval – Community Outreach

Elkhart Community Schools received a donation in the amount of **\$100.00** from Richard Burns, Jr. DDS PC in support of community outreach.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

**Richard Burns, Jr. DDS PC**  
**Rick Burns Orthodontics**  
**23618 U.S. 33**  
**Elkhart, IN 46517**

**Raymond W. Collins**

EACC Public Safety  
Firefighting  
2424 California Rd.  
Elkhart, IN 46514  
574-264-2650  
ext.2005

To: School Board Elkhart Community Schools  
Dave Benak  
Matt Werbiansky  
From: Ray Collins Instructor EACC  
Date: 9/5/2014

I have received a generous monetary gift of \$450.00 from the Elkhart Firefighter's Local 338 Union Scholarship fund to cover class fees for three students in my class this year.

I am asking your permission to receive this gift to cover the class fee which covers texts, uniform, entry fees, and class equipment. They have generously acknowledged our EACC firefighting program as an asset to the development of future firefighters for our surrounding community by providing two scholarships at \$150.00 each (\$300.00) each year for those parents and students who are unable to meet the financial obligation of the class fees.

Thank you in advance for this consideration.

Respectfully,

Raymond Collins

"Perhaps the most valuable result of education is the ability to make yourself do the things you have to do, when it ought to be done, whether you like it or not."

-Thomas Huxley-

**Raymond W. Collins**

EACC Public Safety  
Firefighting  
2424 California Rd.  
Elkhart, IN 46514  
574-264-2650  
ext.2005

To: School Board Elkhart Community Schools  
Dave Benak  
Matt Werbiansky  
From: Ray Collins Instructor EACC  
Date: 9/5/2014

I have received a generous in kind gift of a cemetery vault from Howard and Son Vault Service to use for my program. Jim Howard is a retired Elkhart City firefighter and close friend. The value of the vault is approximately \$400.00.

I am asking your permission to receive this gift to implement into my curriculum as mandated by the state for fire suppression. It will be used to teach student how to manipulate hose lines and extinguish outdoor fires. It will be maintained by my students for future use. There is no additional expense required for maintenance or repair.

Thank you in advance for this consideration.

Respectfully,

Raymond Collins

“Perhaps the most valuable result of education is the ability to make yourself do the things you have to do, when it ought to be done, whether you like it or not.”

-Thomas Huxley-

# Cleveland Elementary School

*Elkhart Community Schools*

53403 CR 1 North, Elkhart, Indiana 46514

Telephone: 574-262-5580; Fax: 574-262-5582

[mstrickler@elkhart.k12.in.us](mailto:mstrickler@elkhart.k12.in.us)

**Date:** September 15, 2014

**To:** Dr. Rob Haworth, Superintendent  
Elkhart Community Schools Board of School Trustees

**From:** Martha Strickler, Principal

**RE:** Donation Approval

Last week, the Walmart store on CR 20 donated school supplies to help out students and teachers at Cleveland Elementary School. The supplies consisted of notebooks, whiteboards, electric pencil sharpeners, staples, scissors, pens, book covers, and pencil bags. The donated supplies are valued at approximately \$1,000.00.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement is sent to:

Kristof Cortebecck  
Store Manager, Facility #4399  
Walmart Stores, Inc.  
30830 Old US 20  
Osceola, IN 46514

Respectfully,  
Martha Strickler  
Principal  
Cleveland Elementary School



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**CURRICULUM AND INSTRUCTION**  
J. C. Rice Educational Services Center  
Elkhart Community Schools  
2720 California Road, Elkhart, IN 46514-1220  
(574) 262-5559 / 5556 fax  
www.elkhart.k12.in.us

## *Memorandum*

TO: Dr. Rob Haworth  
FROM: Bruce Klonowski *BK*  
DATE: September 18<sup>th</sup>, 2014  
RE: Gift Approval – Student Field Trips

Elkhart Community Schools received a donation in the amount of **\$200.00** from Watkins Family Dentistry to support transportation costs for future field trips.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

**Watkins Family Dentistry**  
**205 E. Jackson Blvd.**  
**Elkhart, IN 46516**

**WATKINS FAMILY DENTISTRY**  
205 E. JACKSON BLVD.  
ELKHART, IN 46516

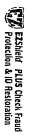
**INDIANA COMMUNITY BANK**  
GOSHEN OFFICE  
511 WEST LINCOLN AVE. P.O. BOX 827  
GOSHEN, IN 46527  
574-533-2008

**5115**  
71-1433-712

TO THE  
ORDER OF Elkhart Community Schools \$ 200.00  
200 Hundred and xx/100 & \_\_\_\_\_  
DOLLARS

9/9/14

VOID AFTER 90 DAYS



*[Signature]*  
MP

⑈005115⑈ ⑆0712143333⑆ 300⑈325⑈⑈

/10



MINUTES OF THE  
PUBLIC WORK SESSION  
OF THE  
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools  
Elkhart, Indiana

September 9, 2014

J.C. Rice Educational Services Center, 2720 California Rd, Elkhart – 5:00 p.m.

Time/Place

Board Members  
Present:

Dorisanne H. Nielsen  
Carolyn R. Morris  
Glenn L. Duncan

Karen S. Carter  
Susan C. Daiber  
Jeri E. Stahr  
Douglas K. Weaver

Roll Call

ECS Personnel Present:

Rob Haworth  
Doug Thorne  
Tony England  
David Byrd

John Hill  
Doug Hasler  
Bill Kovach

The Board discussed: ISBA Conference, School Without Walls, Agenda items, Bus fire, Enrollment, Pre K Program, Release Programs, and Initiatives.

Topics  
Discussed

The meeting adjourned at approximately 6:40 p.m.

Adjournment

APPROVED:

Signatures

\_\_\_\_\_  
Dorisanne H. Nielsen, President

\_\_\_\_\_  
Karen S. Carter, Member

\_\_\_\_\_  
Carolyn R. Morris, Vice President

\_\_\_\_\_  
Susan C. Daiber Member

\_\_\_\_\_  
Glenn L. Duncan, Secretary

\_\_\_\_\_  
Jeri E. Stahr, Member

\_\_\_\_\_  
-absent-  
Douglas K. Weaver, Member

MINUTES  
OF THE REGULAR MEETING  
OF THE BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools  
Elkhart, Indiana  
September 9, 2014

J.C. Rice Educational Services Center, 2720 California Road – 7:00 p.m.			Place/Time
Board Members Present:	Dorisanne H. Nielsen Carolyn R. Morris Glenn L. Duncan	Karen S. Carter Susan C. Daiber Jeri E. Stahr Douglas K. Weaver	Roll Call
President Dorisanne Nielsen called the regular meeting of the Board of School Trustees to order. The pledge of allegiance was recited.			Call to Order/Pledge
Mrs. Nielsen discussed the invitation to speak protocol.			Protocol
By unanimous action, the Board accepted with appreciation donations made to Elkhart Community Schools (ECS): \$200.00 from Karen Cittadine; \$100.00 from Beverly Billings of Faithful Friends Pet Cremation Services; and \$100.00 from Water Managers, Inc. DBA Kauffman Laundry, to support transportation costs for future field trips; a check for \$250.00 from Gurley Leep Automotive Family, Driven To Give Event for the Celebrating Excellence Gifts and Donations fund; a donation of several graphical and electrical items with an approximate market value of \$9,000.00 from Bayer HealthCare to be used in the Career Center’s graphic design and automation and engineering programs; and \$500.00 from an anonymous donor for Central athletics to assist in strengthening the growth of its’ programs.			Gift Acceptance
By unanimous action, the Board approved the following minutes: August 26, 2014 - Public Work Session August 26, 2014 - Regular Board Meeting			Approval of Minutes
By unanimous action, the Board approved payment of claims totaling \$4,894,441.60 as shown on the September 9, 2014, claims listing. (codified file 1415-24)			Payment of Claims
Doug Hasler, executive director of support services, reported the following fund loans were made on August 29, 2014: \$35,000.00 to Debt Services Fund from Bus Replacement Fund.			Fund Loan

Doug Hasler explained the formal budget presentation had been given at the August 26<sup>th</sup> Board meeting and as a result, public hearings were authorized for this meeting.

Public Hearing  
Explanation

President Nielsen opened a public hearing on the proposed 2015 Budget. Hearing no comments from the audience members, President Nielsen declared the hearing was closed.

Public Hearing

President Nielsen opened a public hearing on the proposed 2015 Capital Projects Plan. Hearing no comments from the audience members, President Nielsen declared the hearing was closed.

Public Hearing

President Nielsen opened a public hearing on the proposed 2015 School Bus Replacement Plan. Hearing no comments from the audience members, President Nielsen declared the hearing was closed.

Public Hearing

By unanimous action, the Board approved the proposal from Lake City Bank to provide banking services for a two year period. Mr. Hasler explained six proposals were received. In response to Board inquiry, he explained the criteria required for each proposal. In addition to those requirements, Lake City Bank was the best overall choice based on the availability of fully functional remote deposit technology, preparation of bank statements with summarized totals of transaction activity, and proximity of full service branches.

Cash  
Management

By unanimous action, the Board approved proposed school fundraisers in accordance with Board policy.

Fundraisers

By unanimous action, the Board approved proposed revisions and waived second reading to Board Policy GDBA - 10, Employees in Miscellaneous Positions Compensation Plan. Doug Thorne, executive director of personnel and legal services, indicated the changes needed are: to revise the pay for the radio station morning edition host as responsibilities have been added and to make it comparable to other stations; to eliminate the deputy comptroller position which was needed during the training period; and creation of a Jr. ROTC program manager position.

Board Policy  
GDBA - 10

By unanimous action, the Board approved proposed revisions and waived second reading to Board Policy GDBA - 8, Registered Nurses Compensation Plan, which will compensate nurses for the longer work day. There will be no change in their hourly pay rate and the change is retroactive to August 8, 2014.

Board Policy  
GDBA - 8

By unanimous action, the Board approved proposed revisions to the 2014-2015 Board of School Trustees Meeting Schedule as originally approved at the March 25, 2014 Board meeting. The work session on September 16, 2014 needed to be changed to September 30, 2014 due to Board members attending a state conference.

2014-15  
Board Meeting  
Schedule

By unanimous action, the Board approved submission of an Indiana Department of Education Grant for Excellence in Performance Awards. Dr. John Hill, assistant superintendent for instruction, explained this grant recognizes the achievement of teachers who taught in Priority or Focus Schools during the 2013-14 school year and who were rated effective or highly effective in the teacher evaluation system. (codified file 1415-25)

Grant  
Application

By unanimous action, the Board approved an overnight trip request for Osolo Elementary 5<sup>th</sup> graders to go to Camp Eberhart in Three Rivers, Michigan, October 6 -7, 2014, to participate in activities that allow for the application of knowledge and skills in the real world with an emphasis on working in groups, leadership, communication, and respecting the environment.

Overnight Trip  
Request

By unanimous action, the Board approved conference leave requests in accordance with Board policy for staff members as recommended by the administration on the September 9, 2014 listing. (codified file 1415-26)

Conference  
Leaves

By unanimous action, the Board approved the following personnel recommendations of the administration:

Personnel  
Report

Maternity leave of absence for the following two (2) certified staff:

Maternity  
Leave

Katrina Barhydt, counselor at Central, beginning 9/25/14 and ending 10/22/14

Julie Clarke, grade 3 at Bristol, beginning 10/20/14 and ending 11/14/14

Change to maternity leave for Meganne Vrient, kindergarten at Beck, beginning 9/23/14 and ending on 12/19/14.

Change to  
Maternity  
Leave

Resignation of certified staff member Griffin Bemisderfer, world languages at Memorial, effective 8/18/14.

Certified  
Resignation

Retirement of certified employee Richard Mendez, assistant principal at North Side, effective 9/12/14, with 15 years of service.

Certified  
Retirement

<p>Volunteer leave for certified employee Elizabeth Stroven, kindergarten at Feeser, beginning 9/2/14 and ending 6/5/15.</p>	<p>Volunteer Leave</p>
<p>Employment of ten (10) certified employees for employment for the 2014-2015 school year:  Molly Bails, interventions at Monger  Lyndel Borener, music at Beck  David Kriegel, automation engineering at Career Center  Mary Krieger-Miller, interventions at Woodland  Nia Mathews, grade 1 at Monger  Scott McAninch, world languages at Central  Bruce McDonald, grade 2 at Monger  Evelyn Muniz, interventions at Beck  Sara Pickler, science at Pierre Moran  Timothy Taylor, grade 5 at Daly</p>	<p>Certified Employment</p>
<p>Employment of the following two (2) classified employees, who have successfully completed their probationary period on dates indicated:  Delicia Baskin, paraprofessional at Pinewood; 8/25/14  Olivia Sanchez, paraprofessional at Osolo; 8/25/14</p>	<p>Classified Employment</p>
<p>Resignation of seven (7) classified employees effective on dates indicated:  Tanisha Anderson, paraprofessional at North Side; 8/29/14  Nicole Cantzler, paraprofessional at Eastwood; 9/8/14  Elizabeth DeWyse, secretary at Central; 9/12/14  Mary Kay Dicks, secretary at Pierre Moran; 8/20/14  Tina Iavagnilio, food service at North Side; 8/22/14  Corine Lewis, custodian at ESC; 9/15/14  Ollie Williams, food service at Beck; 8/22/14</p>	<p>Classified Resignation</p>
<p>Termination of the two (2) classified employees effective on dated indicated:  Ramona Donaldson, paraprofessional at Beck, in accordance with Board Policy GDBDA, 9/9/14  Michelle Hines, food service at West Side, in accordance with Board Policy GDBDA, 8/27/14</p>	<p>Classified Termination</p>
<p>Regretfully, the death of Beverly Huff, paraprofessional at Monger on 8/25/14 with 24 years of service.</p>	<p>Death</p>
<p>By unanimous action, the Board approved moving Head Start programs to Mary Beck, Mary Feeser and Monger as requested by Superintendent Haworth.</p>	<p>From the Superintendent</p>
<p>The meeting adjourned at approximately 7:28p.m.</p>	<p>Adjournment</p>

APPROVED:

Signatures

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Dorisanne H. Nielsen - President

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Carolyn R. Morris - Vice President

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Glenn L. Duncan - Secretary

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Karen S. Carter - Member

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Susan C. Daiber - Member

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Jeri E. Stahr - Member

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Douglas K. Weaver - Member

# ACCOUNT BALANCES/INVESTMENT DETAIL

AUGUST 2014

PETTY CASH \$ 500.00

## GENERAL ACCOUNTS:

Lake City Bank 114,379.95  
Teachers Credit Union 25,014,163.05

## SCHOOL LUNCH ACCOUNTS:

Teachers Credit Union 192,949.30  
Change Fund 0.00

## TEXTBOOK RENTAL ACCOUNTS:

Chase Bank 1,601,135.50

## PAYROLL ACCOUNTS:

Teachers Credit Union-Payroll Account 813,911.02  
Teachers Credit Union - Flex Account 66,355.09

## INVESTMENTS:

First State Bank Certificate of Deposit  
To mature 12/18/14 at .35% 77,000.00

**\$ 27,880,393.91**

ELKHART COMMUNITY SCHOOLS  
Elkhart, Indiana

September 18, 2014

TO: Dr. Haworth  
Board of School Trustees

FROM: Doug Hasler

SUBJECT: Extra-Curricular Purchase

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The Business Office recommends Board approval of purchase of the following items from extra-curricular funds:

SCHOOL/ACCOUNT	ITEM	AMOUNT
Pierre Moran	175 Band, Orchestra and Choir shirts	\$ 2,975.00



To: Elkhart Community School-Board of Education

From: Levon Johnson  
Chancellor of Academic Improvement  
Pierre Moran Middle School

Dan Burton  
Music Department Head  
Pierre Moran Middle School

Date: August 29<sup>th</sup>, 2014

We are requesting approval for the purchase of 175 band, orchestra, and choir shirts at the total cost of \$2,975.00. The shirt is used as our performance attire for all concerts throughout the year. Each child will pay \$17.00 for the purchase of the shirt. The shirts are being printed by Martin Marketing in Elkhart.

We have several shirts that were donated in previous years to accommodate those students that cannot afford the payment.

ELKHART COMMUNITY SCHOOLS  
Elkhart, Indiana

*Business Office*

September 19, 2014

TO: Dr. Haworth  
Board of School Trustees

FROM: Douglas A. Hasler

SUBJECT: 2015 Budget

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I will be recommending Board approval of the proposed budget and the Capital Projects and Bus Replacement Plans in the September 23<sup>rd</sup> Board meeting. As you recall, the formal presentation of the budget occurred during the August 26<sup>th</sup> Board meeting, and public hearings on the budget, CPF, and Bus Replacement were conducted during the September 9<sup>th</sup> Board meeting.

The Board packet for next week's meeting includes the various resolutions that require Board approval. Specifically, Budget Form 4—Resolution for Appropriations and Tax Rates, Resolution to Adopt a Capital Projects Plan, Resolution to Adopt a Bus Replacement Plan, a Budget Reduction Resolution, a Tax Neutrality Resolution, and a Budget Goals Resolution. All of these resolutions are required by the Indiana Department of Local Government Finance in order to finalize our proposed budget for 2015. I will be recommending your approval of all of these proposed resolutions.

If you have any questions concerning any of these documents prior to Tuesday night, please contact me at 262-5563.

## ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATE

Ordinance Number:

Be it ordained/resolved by the **Board of School Trustees** that for the expenses of **ELKHART COMMUNITY SCHOOL CORPORATION** for the year ending December 31, **2015** the sums herein specified are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition, for the purposes of raising revenue to meet the necessary expenses of **ELKHART COMMUNITY SCHOOL CORPORATION**, the property tax levies and property tax rates as herein specified are included herein. Budget Form 4-B for all funds must be completed and submitted in the manner prescribed by the Department of Local Government Finance.

This ordinance/resolution shall be in full force and effect from and after its passage and approval by the **Board of School Trustees**.

Name of Adopting Entity / Fiscal Body	Type of Adopting Entity / Fiscal Body	Date of Adoption
Board of School Trustees	School Board	09/23/2014

DLGF-Reviewed Funds				
Fund Code	Fund Name	Adopted Budget	Adopted Tax Levy	Adopted Tax Rate
0022	REFERENDUM FUND - EXEMPT OPERATING - POST 2009	\$4,000,000	\$4,000,000	0.1798
0101	GENERAL	\$85,998,845	\$0	0.0000
0180	DEBT SERVICE	\$13,850,994	\$14,399,829	0.6472
0186	SCHOOL PENSION DEBT	\$1,636,557	\$2,220,413	0.0998
1214	CAPITAL PROJECTS (School)	\$10,546,399	\$10,109,544	0.4544
6301	TRANSPORTATION	\$5,337,612	\$4,254,965	0.1912
6302	BUS REPLACEMENT	\$1,274,817	\$1,219,435	0.0548
		<b>\$122,645,224</b>	<b>\$36,204,186</b>	<b>1.6272</b>

Name		Signature
Dorisanne H. Nielsen	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Carolyn R. Morris	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Glenn L. Duncan	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Karen S. Carter	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Susan C. Daiber	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Jeri E. Stahr	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	
Doug Weaver	Aye <input type="checkbox"/> Nay <input type="checkbox"/> Abstain <input type="checkbox"/>	

**ATTEST**

Name	Title	Signature

RESOLUTION TO ADOPT A PLAN  
FOR A CAPITAL PROJECTS FUND  
(20-2305)

This resolution is adopted by the Board of School Trustees of the Elkhart Community Schools, Elkhart, Elkhart County, Indiana:

WHEREAS, A School Capital Projects Fund has been established; and

WHEREAS, the Board of Trustees is required under I.C. 20-46-6-5 to adopt a plan with respect to the Capital Projects Fund; and

WHEREAS, the Board of Trustees held a public hearing on the capital projects plan on September 9, 2014, at 2720 California Road.

THEREFORE, BE IT RESOLVED, by the Board of Trustees that the plan for Elkhart Community Schools for the years 2015 through 2019 is hereby incorporated by reference into this resolution, and is adopted as the Board of Trustees' plan with respect to the School Capital Projects Fund.

BE IT FURTHER RESOLVED, that the Board of Trustees shall submit a certified copy of this resolution (including the adopted plan) to the Department of Local Government Finance as required by I.C. 20-40-8-8 for approval.

ADOPTED THIS 23<sup>rd</sup> DAY OF September 2014.

**AYE**

**NAY**

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BOARD OF SCHOOL TRUSTEES, ELKHART COMMUNITY SCHOOLS

ATTEST: \_\_\_\_\_, Secretary  
Board of School Trustees, Elkhart Community Schools

RESOLUTION TO ADOPT THE YEAR 2015  
BUS REPLACEMENT PLAN  
(20-2305)

This resolution is adopted by the Board of School Trustees of the Elkhart Community Schools, Elkhart, Elkhart County, Indiana:

Whereas a School Bus Replacement Plan has been established; and

Whereas the Board of School Trustees is required under I.C. 20-46-5 to adopt a plan with respect to the School Bus Replacement; and

Whereas the Board of School Trustees held a public hearing on the plan on the 9<sup>th</sup> day of September, 2014, at 2720 California Road, Elkhart, Indiana;

THEREFORE, BE IT RESOLVED, by the Board of School Trustees that the plan entitled School Bus Replacement Plan for the years 2015 through 2026, is hereby incorporated by reference into this resolution, and is adopted as the Board of School Trustees' plan with respect to the School Bus Replacement Plan.

BE IT FURTHER RESOLVED, that the Board of School Trustees shall submit a certified copy of this resolution (including the adopted plan and the Calculation Worksheet) to the Department of Local Government as required by I.C. 20-40-7 for approval.

ADOPTED THIS 23<sup>rd</sup> DAY OF SEPTEMBER, 2014.

**AYE**

**NAY**

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BOARD OF SCHOOL TRUSTEES, ELKHART COMMUNITY SCHOOLS

ATTEST: \_\_\_\_\_, Secretary  
Board of School Trustees, Elkhart Community Schools

# Elkhart Community Schools

Elkhart County, Indiana

## TAX NEUTRALITY RESOLUTION

WHEREAS, Indiana Code 20-48-1-2, as originally enacted, provided that each year that a pension debt service levy is needed for purposes of funding retirement or severance liabilities, a school corporation must reduce the total property tax levy for the school corporation's transportation, school bus replacement, capital projects, art association and historical society funds in an amount equal to the property tax levy needed for the pension debt service;

WHEREAS, IC 20-48-1-2 was amended by Section 27 of HEA 1192 (2012) to allow school corporations with retirement or severance bond liability to reduce the amount of the tax neutrality reduction otherwise required;

WHEREAS, IC 20-48-1-2 now authorizes school corporations to reduce the amount of the tax neutrality reduction by specified percentages in budget years 2013, 2014, and 2015 upon the adoption of a resolution;

WHEREAS, absent modification of the full tax neutrality reduction, the ability of Elkhart Community Schools to fulfill the purposes of its Capital Projects Fund and School Bus Replacement Fund would be significantly impaired due to reduction in the certified levies of such funds;

**THEREFORE, BE IT RESOLVED BY THE BOARD OF SCHOOL TRUSTEES OF ELKHART COMMUNITY SCHOOLS** that the tax neutrality adjustment percentage for property taxes first due and payable in 2013 be 25%, 50% in 2014, and 75% in 2015, with the balance of such adjustments being allocated between its Capital Projects Fund, Transportation Operating Fund, and its Bus Replacement Fund (in proportions specified by the Executive Director of Support Services) for budget year 2015.

Adopted this 23<sup>rd</sup> day of September, 2014

AYE

NAY

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Attest: \_\_\_\_\_  
Secretary of Board of Trustees



ELKHART COMMUNITY SCHOOLS  
Elkhart, Indiana

**2015 BUDGET GOALS  
RESOLUTION**

WHEREAS, IC 21-10-3 has established a process whereby public school corporation expenditures will be categorized into the following classifications:

- (1) Student academic achievement;
- (2) Student instructional support;
- (3) Overhead and operational; and
- (4) Non-Operational;

WHEREAS, the intent of IC 21-10-3 was to encourage school corporations to review their budgetary priorities and to increase expenditures that impact student academic achievement;

WHEREAS, the State of Indiana average percentage of expenditure for academic achievement and student instructional support for fiscal year 2013 (the most recent year for which this calculation has been done) was 57.5%;

WHEREAS, Elkhart Community School's percentage of expenditure for academic achievement and student instructional support for fiscal year 2013 was 64.1%;

WHEREAS, IC 21-10-3-6 requires that each governing body establish a goal of increasing the school corporation's allocation of taxpayer resources that go directly to support student instruction and learning in light of the unique circumstances present in the school corporation for each school year;

NOW, THEREFORE, BE IT RESOLVED THAT Elkhart Community Schools shall strive to achieve a percentage of expenditure for academic achievement and student instructional support during fiscal year 2015 that is equal to 64.1% or greater.

ADOPTED this 23<sup>rd</sup> day of September, 2014

AYE

NAY

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BOARD OF SCHOOL TRUSTEES  
ELKHART COMMUNITY SCHOOLS

ATTEST: \_\_\_\_\_

Secretary, Board of School Trustees

## ELKHART COMMUNITY SCHOOLS

### RESOLUTION TO REDUCE PROPOSED BUDGET

- (Reduces total budget estimate, Budget Form 4B, Line 1 – 2015)
- (Reduces necessary expenditures, Jul 1-Dec 31, Budget Form 4B, Line 2 – 2014)
- (Reduces Operating Balance, Budget Form 4B, Line 11)
- (Reduces Net Amount to be Raised, Budget Form 4B, Line 16)
- (Reduces Net Tax Rate, Budget Form 4B, Line 17)

WHEREAS, the Board of School Trustees adopted a resolution on January 6, 2014 which resolves that the total school tax rate for the 2015 budget year will not exceed \$1.2861 (per \$100 of taxable assessed valuation), and

WHEREAS, it may be necessary to make reductions in certain existing appropriations, and reductions in the proposed budget estimate, operating balance, net amount to be raised, and/or net tax rates, and

WHEREAS, the exact amount of such reductions will be determined through the budget approval process conducted by the Indiana Department of Local Government Finance.

NOW, THEREFORE, BE IT RESOLVED:

- (1) The Treasurer is authorized to reduce Budget Form 4B, Lines 1, 2, 11, 16, and 17 in the amounts determined to be necessary through the DLGF budget approval process.
- (2) Said reductions are understood to modify figures and amounts referenced in other budget documents, including Budget Form 3 (Notice to Taxpayers), and Budget Form 4 (Resolution for Appropriations and Tax Rates).
- (3) The Treasurer is directed to report on the amount of reduction(s) at a regular meeting of the Board of School Trustees.

ADOPTED THIS 23<sup>rd</sup> DAY OF SEPTEMBER, 2014:

AYE

NAY

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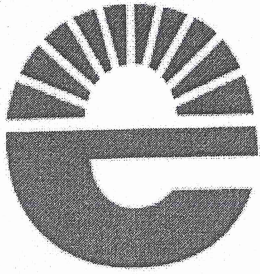
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BOARD OF SCHOOL TRUSTEES

ATTEST: \_\_\_\_\_  
Secretary, Board of School Trustees



inspiring. excellence.

**BUILDING SERVICES**  
Elkhart Community Schools  
1135 Kent St., Elkhart, IN 46514-1601  
(574) 262-5690 / 5693 fax  
www.elkhart.k12.in.us

Date: September 16, 2014  
To: Board of School Trustees  
From: Anthony J. Gianesi  
RE: Recommendation for Award

On September 8, 2014 bids were received for the 2014 Physical Plant Improvements project.

All bids have been reviewed by Elkhart Community Schools and Primary Engineering, Inc., for compliance with plans and specifications prepared by Primary Engineering, Inc.

The Business Office recommends award of contracts in the amount enumerated (see Primary Engineering, Inc. recommendation dated September 10, 2014) to Project Design and Piping of Fort Wayne, Indiana as the lowest and best, most responsive and most responsible bidder. The Business Office also recommends, as part of the contract, award of alternates no. 1 and no. 2 that conform to the budgetary constraints of the project.

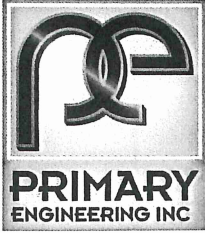
Base Bid:	\$1,109,900.00
Alternate No. 1	\$ 24,380.00
Alternate No. 2	\$ 15,125.00
<b>TOTAL</b>	<b>\$ 1,149,405.00</b>

The project includes the replacement of the chillers at Riverview Elementary School, a chiller at Pierre Moran Middle School, and a chiller at West Side Middle School.

Funding for this project will come from the 2014 Referendum bonds.

Anthony J. Gianesi  
Director, Building Services

encl



**Primary Engineering, Inc**  
2828 Lake Ave.  
Fort Wayne, Indiana 46805

(260) 424-0444 phone  
info@primary-eng.com

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September 10, 2014

Anthony Giansi  
Elkhart Community Schools  
1135 Kent St.  
Elkhart, IN 46514-1741

Dear Tony,

We have reviewed the bids submitted on September 8, 2014 for the 2014 Elkhart School Mechanical Physical Plant Improvement project and find no irregularities. The apparent low bidder was Project Design & Piping with a base bid amount of \$1,109,900. An alternate bid item to replace the urinals at Pierre Moran Elementary was also provide with an additional cost of \$24,380 as well as an alternate bid to replace an inline pump at Pierre Moran for \$15,125. In combination, the total bid amount from Project Design & Piping is \$1,149,405, which is within the anticipated budget for the project.

It is our recommendation that Project Design & piping be engaged to complete this work, including both alternate bid items.

Sincerely,

A handwritten signature in black ink, appearing to read 'Michael E. Lubbehusen'.

Michael E. Lubbehusen, PE  
Mechanical Engineer

K:\14562 Elkhart 2014 Mech PPI\Corres\Client\09-10-2014 Ltr Giansi Bid Recommendation.Docx

**Primary Engineering, Inc. - Bid Tabulation**

Project: Elkhart Schools 2014 Mechanical PPI

Comm #: 14562

Bid Date: Monday September 8, 2014

Contractor bid package #1	A Hattersley & Sons	DA Dodd	Griffen P&H	Project Design & Piping	Shambaugh & Son
Base Bid	1,240,600	1,245,245	1,193,000	1,109,900	1,394,973
Alternate Bid #1: Urinals at Pierre Moran	38,200	30,900	48,107	24,380	26,999
Alternate Bid #2: Pump at Pierre Moran	16,100	18,480	11,017	15,125	19,899
Total with alternates	1,294,900	1,294,625	1,252,124	1,149,405	1,441,871
Addendum1 - 2 Acknowledged	yes	yes	yes	yes	yes
Bid bond verified	X	X	X	X	X
Form 96 complete	X	X	X	X	X
Non collusion signed	X	X	X	X	X



**Elkhart Community Schools**  
Proposed School Fundraising Activities  
Sept. 23, 2014 Meeting of Board of School Trustees

School/Organization	Fundraising Activity Description/Purpose	Date(s) of Activity	Sponsor(s)
Educational Services	Lee Denim Day. Employees will pay \$5.00 to wear jeans. Proceeds will go to the American Cancer Society	10/3/2014	Rebecca Thompson
Eastwood Student Council	Students will pay \$1.00 to wear a hat to school. Proceeds will be used to buy more smencils.	9/26/2014	Kelly Kielce
Eastwood Student Council	Smencils will be sold to students throughout the 2014/2015 school year. \$300.00 of proceeds will be used to purchase fresh turkeys for Hawthorne Elementary School and also replenish Eastwood's Food Pantry.	9/19/2014 - 5/15/2015	Kelly Kielce
Central High School Orchestra Boosters	Orchestra Boosters are organizing a Nelson BBQ chicken sale. Proceeds will be used for private lessons, scholarships, and music	9/29/2014-10/9/2014	Kyle Weirich
Central NHS	NHS members will be asking for donations to receive a bracelet in honor of Adler Carris, a 4 year old with cancer. All proceeds will be given to the Carris family.	9/29/2014-10/3/2014	Amy Stine
Central Boys and Girls Basketball team members	Students in grades 4-6 will have an opportunity to meet the 2014-2015 boys and girls basketball teams. Students will pay \$15.00 to spend the evening with the teams playing games, swimming, and enjoying pizza. Proceeds will be used for camp night expenses and basketball equipment.	11/21/2014	Randy DeShone
Memorial and Central Boys Basketball Teams	Central and Memorial will host Basketball camps for Boys and Girls in grades 1-5. Fees will be charged of all participants. Fees will be used to defray the cost of camp expenses, program expenses and coaches compensation.	10/4/2014-11/8/2014	Kyle Sears & Randy DeShone
Memorial High Orchestra	Students will sell chocolates, popcorn and mugs from a brochure. Proceeds will be used toward trip to New York and or orchestra fees.	9/24/2014-10/16/2014	Rebecca Yoder
EACC Cosmetology Dept.	Pink hair extensions will be made available for patrons to purchase for Breast Cancer Awareness. Students will also be at the First Friday's Event in Goshen. Students will provide their own transportation to Goshen. Proceeds will go to the American Cancer Society.	10/1/2014 - 10/17/2014	Amy Stutzman and Tracy Teegarden



Life Program	Nelsons BBQ chicken sale. Two times per year staff and students of the Life Program hold a chicken BBQ. Proceeds will be used to support Life & Jr. Life PBIS.	10/18/2014 and 4/17/15	Kelly Blair



**DATE:**

9/18/14

**TO:**

Dr. Robert Haworth, Superintendent  
Board of School Trustees

**FROM:**

C. Clarke, M. Hartman, K. Hartn

**SCHOOL /ENTITY APPLYING:**

Memorial High School-Art Department

**RFA Read**  YES  NO

**NAME OF ADMINISTRATOR APPROVING APPLICATION:**

Mark Tobolski

**GRANT TITLE:**

Smart Board

**ENTITY APPLYING TO:**

Elkhart Education Foundation

**GRANT AMOUNT:**

\$5,000

**GRANT SUBMISSION DEADLINE:**

October 10, 2014

**EXPLANATION OF GRANT:**

The Elkhart Education Foundation Grant will be used to purchase 1 interactive Smart Board that will be used by all art classes. This Smart Board will greatly enhance the use of visuals within our content area while increasing student engagement/participation and exposing students to art, artists, processes and museums around the world that would otherwise be unavailable to them.

**IF PART OF GRANT, NOTIFY:**

**DIRECTOR OF TECHNOLOGY**

YES  N/A

**DATE**

**DIRECTOR OF SAFETY AND SECURITY**

YES  N/A

**DATE**

**DIRECTOR OF STUDENT SERVICES**

YES  N/A

**DATE**

**DIRECTOR OF FOOD SERVICES**

YES  N/A

**DATE**

**SUSTAINABILITY PLAN:**

We are currently operating in our art classrooms with very little updated technology, which can be extremely challenging since visuals are such a huge part of our curriculum and so easily accessed through technology. With Smart Boards becoming increasingly important and necessary in the classroom, we will easily use one daily, often hourly, in the art classroom.

**WHERE/HOW WILL GRANT FUNDING BE UTILIZED:**

Memorial Art Classrooms -Used to enhance art lesson with the use of visuals

**WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:**

Whitney Goeglein

**BOARD:**  APPROVED  DENIED

**DATE OF BOARD APPROVAL**



**DATE:**

9/10/2014

**TO:**

Dr. Robert Haworth, Superintendent  
Board of School Trustees

**FROM:**

Kim Boynton

**SCHOOL /ENTITY APPLYING:**

Roosevelt STEAM Academy

**RFA Read**  **YES**  **NO**

**NAME OF ADMINISTRATOR APPROVING APPLICATION:**

Kim Boynton and Jeff Komins

**GRANT TITLE:**

Verizon Innovative Learning Grant

**ENTITY APPLYING TO:**

Verizon

**GRANT AMOUNT:**

\$20,000

**GRANT SUBMISSION DEADLINE:**

10/6/2014

**EXPLANATION OF GRANT:**

If awarded, this grant will provide funding for professional development for Roosevelt STEAM Academy teachers supporting their work with 1:1 computing.

**IF PART OF GRANT, NOTIFY:**

**DIRECTOR OF TECHNOLOGY**

**YES**  **N/A**

**DATE**

9/10/14

**DIRECTOR OF SAFETY AND SECURITY**

**YES**  **N/A**

**DATE**

**DIRECTOR OF STUDENT SERVICES**

**YES**  **N/A**

**DATE**

**DIRECTOR OF FOOD SERVICES**

**YES**  **N/A**

**DATE**

**SUSTAINABILITY PLAN:**

Professional development is ongoing as part of the STEAM Academy implementation. This grant is an opportunity to gain funding for professional development opportunities, but will not require a sustainability plan.

**WHERE/HOW WILL GRANT FUNDING BE UTILIZED:**

Professional Development for Roosevelt STEAM Academy teachers

**WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:**

Jeff Komins and Tessa Sutton

**BOARD:**  **APPROVED**  **DENIED**

**DATE OF BOARD APPROVAL**



**Elkhart  
Community Schools**

inspiring. excellence.

## Grant Approval Form

**DATE:**

9/18/2014

**TO:**

Dr. Robert Haworth, Superintendent  
Board of School Trustees

**FROM:**

Kim Boynton

**SCHOOL /ENTITY APPLYING:**

North Side/Elkhart Community School

RFA Read  YES  NO

**NAME OF ADMINISTRATOR APPROVING APPLICATION:**

Kim Boynton

**GRANT TITLE:**

Lowes Toolbox for Education

**ENTITY APPLYING TO:**

Lowes

**GRANT AMOUNT:**

97,800

**GRANT SUBMISSION DEADLINE:**

10/15/2014

### EXPLANATION OF GRANT:

Project if funded will include fencing and pillars on the Bristol Street side of North Side Middle School. The fence will provide security for public parking during events at North Side gymnasium. The fencing will also provide a barrier between the parking area and Bristol Street for physical education classes. If an accident occurs on Bristol Street, the fencing will provide a barrier between the accident and those

### IF PART OF GRANT, NOTIFY:

**DIRECTOR OF TECHNOLOGY**

YES  N/A

**DATE**

**DIRECTOR OF SAFETY AND SECURITY**

YES  N/A

**DATE**

**DIRECTOR OF STUDENT SERVICES**

YES  N/A

**DATE**

**DIRECTOR OF FOOD SERVICES**

YES  N/A

**DATE**

### SUSTAINABILITY PLAN:

No sustainability plan required. Fencing damage or repair will be handled on an as needed basis.

### WHERE/HOW WILL GRANT FUNDING BE UTILIZED:

Fencing and pillars

### WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:

Kim Boynton, Tony Gianesi, Bob Woods

**BOARD:**  APPROVED  DENIED

**DATE OF BOARD APPROVAL**



**Elkhart  
Community Schools**

# Grant Approval Form

DATE: 9/11

TO: Dr. Robert Haworth, Superintendent  
Board of School Trustees

FROM: Stephanie O'Brien

SCHOOL / ENTITY APPLYING: Beck RFA Read  YES  NO

NAME OF ADMINISTRATOR APPROVING APPLICATION: Jeneva Adams

GRANT TITLE: Target Field trips

ENTITY APPLYING TO: Target

GRANT AMOUNT: \$735 GRANT SUBMISSION DEADLINE: OCT 1

**EXPLANATION OF GRANT:**

see attached

**IF PART OF GRANT, NOTIFY:**

DIRECTOR OF TECHNOLOGY	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE <input type="text"/>
DIRECTOR OF SAFETY AND SECURITY	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE <input type="text"/>
DIRECTOR OF STUDENT SERVICES	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE <input type="text"/>
DIRECTOR OF FOOD SERVICES	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE <input type="text"/>

**SUSTAINABILITY PLAN:**

see attached

**WHERE/HOW WILL GRANT FUNDING BE UTILIZED:**

Trip to Potawatami Zoo

**WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:**

Stephanie O'Brien

BOARD:  APPROVED  DENIED

DATE OF BOARD APPROVAL

# Field Trip Information

**Field Trip Name**

Zoo Trip

**City**

elkhart

**Field Trip Subject**

Environment

**State**

IN

**Field Trip Destination Type**

Park-State, National, Community

**How many students, staff, and volunteers will be participating?**

Students 80 (Grade K)

Staff 6

Volunteers 14

**Field Trip Destination Name**

Potawatomi Zoo

**Field Trip Date**

May 2015

**Field Trip Description**

Our Kindergarten team use the grant money to take our students to the Potawatomi Zoo and show them what a real tiger looks like from one foot away, and hear a real lion's roar in person. We want to show our students the different types of animal environments, and that their food and toys are sometimes exactly what we eat and play with. We are constantly talking about different animals, animal families, and their environments all year long through books and other types of media. The objective of this trip is to show our students, in person, all the facts and truths about animals that we have been learning about. We want student to be able to relate to the animals and pick with animal is most like themselves. At Mary Beck Elementary School, 97 percent of our student population qualify for free and reduced lunches. Because we are part of a low income community, our students and their families have not had the privilege of visiting a zoo and learning about different animal environments.

This trip is important because it gives our students and parent volunteers the chance to learn more about all different animal families, without going too far out of our own community. Because of the low income our student's families face, we will be unable to give our students this opportunity without this grant.

The future of our environment is in the hands of future generations, however, we cannot expect today's youth to take on that responsibility without helping them become more aware of the concerns and the necessities needed to keep it preserved.

**Benefits of Proposed Field Trip**

Students will benefit from this zoo experience in many ways. This experience will help broaden their knowledge of animals and their environments, our community, and their life experiences. Again, most of these students and their families have never been to a zoo because of the income shortfalls. We are hoping for the chance to give our students and parent volunteers the zoo experience every child should have at least once in their lifetime.

This zoo experience will help our students compare and contrast animal traits, classify animal traits, learn new vocabulary, apply previously learned facts about animals and their environments. This is also a good chance to help our students work on their social skills and manners in a public setting. Student learning will be measured by group discussions as well as a comparing and contrasting writing/drawing piece. Student will be able to apply what they have learned from visiting all the different animal exhibits and what we have previously taught them in class.

## Use of Funds

Transportation \$165

Activity Fees \$570

Supplies \$0

Resources \$0

Food \$0

All Other Costs \$0

Total Cost \$735

**ELKHART COMMUNITY SCHOOLS  
OVERNIGHT TRIP REQUEST**

**School:** EACC

**Class/Group:** Motorcycle/Outdoor Power Technology

**Number of Students:** 10

**Date/Time Departing:** 12/9/2014 7:30AM

**Date/Time Returning:** 12/13/2014 6:00PM

**Destination:** Indianapolis IN  
City State

**Overnight facility:** Comfort Suites City Centre

**Mode of Transportation:** Mini Bus

**Reason for trip:** Hot Rodders Of Tomorrow Engine Challenge Championship

**Names of chaperones:** Ryan Gortney, Dan Emery, Tammy Emery  
Angee Gortney

**Cost per student:** \$75.00 for meals/Hotel cost is covered by HROT

**Describe Plans for Raising Funds or Funding Source:** I will help students as needed

**Plans to defray costs for needy students:** Work with students

**Are needy students made aware of plans?** Yes

**Signature of Teacher/Sponsor:** Ryan Gortney

**Signature of Principal:** David R Benak **Date:** 9/11/14

\*\*\*\*\*  
Send to Assistant Superintendent for Instruction for approval and for submission to Board of School Trustees

**Approval of Assistant Superintendent:** Glenn Hill **Date:** 9/12/14

**Approval by Board:**

**ELKHART COMMUNITY SCHOOLS  
OVERNIGHT TRIP REQUEST**

School: NORTH SIDE MIDDLE SCHOOL

Class/Group: 8<sup>TH</sup> GRADE STUDENTS

Number of Students: TBD

Date/Time Departing: SUNDAY, JUNE 7<sup>TH</sup>, 2015 AT 8:30 PM

Date/Time Returning: FRIDAY, JUNE 12<sup>TH</sup>, 2015 AT 5:30 AM

Destination: GETTYSBURG, PA AND WASHINGTON, D.C.  
City State

Overnight facility: CROWNE PLAZA, McLEAN, VA (HOTEL)

Mode of transportation: CARDINAL CHARTER BUSES

Reason for trip: A non-school sanctioned trip which allows students to see our nation's capitol  
and experience firsthand what they have studied over the course of the year.

Names of chaperones: Matt Hague-Director of the trip, Jeff Reiner, Ann Whistler, Laura Dernay


Cost per student: Estimated \$675.00

Method of payment: Student will pay the travel agency by either credit card or by money order.

Plans to defray costs  
for needy students: Students are encouraged to earn money by doings jobs around the house like  
mowing, racking leaves, shoveling show, baby sitting, selling candy bars etc...

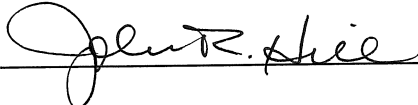
Are needy students  
made aware of plans?  
it is paid for. There is a parent informational meeting that gives information about the trip and how

Signature of  
Teacher/Sponsor: 

Signature of Principal:  Date: 9-12-14

\*\*\*\*\*

Send to Assistant Superintendent for Instruction for approval and for submission to  
Board of School Trustees

Approval of Assistant Superintendent:  Date: 9/17/14

Approval by Board: \_\_\_\_\_  
(All overnight trips require prior approval by Board Policy IICA.)

September 15, 1998



ELKHART COMMUNITY SCHOOLS  
OVERNIGHT TRIP REQUEST

School: Pierre Moran

Class/Group: 7th / 8th graders

Number of Students: 40 - 50

Date/Time Departing: 6/7/15 8:00 PM

Date/Time Returning: 6/11/15 7:00 AM

Destination: Washington, DC

Overnight facility: Hotel City State

Mode of transportation: Charter bus

Reason for trip: This tour will provide our students with a clearer understanding of how our government works and allows them to see some of the most important buildings, monuments, and treasures of our country.

Names of chaperones: Tamara Tidey  
Brandon Murphy

Cost per student: \$ 530.00

Describe Plans for Raising Funds or Funding Source: Possible car wash, spirit weeks, chicken sales

Plans to defray costs for needy students: Possible sponsors or scholarships

Are needy students made aware of plans? yes

Signature of Teacher/Sponsor: Tamara Tidey

Signature of Principal: [Signature] Date: 8-26-14

\*\*\*\*\*  
Send to Assistant Superintendent for Instruction for approval and for submission to Board of School Trustees

Approval of Assistant Superintendent: [Signature] Date: 9/15/14

Approval by Board: \_\_\_\_\_

September 15, 1998

(All overnight trips require prior approval by Board Policy IICA.)

November 11, 2009

**ELKHART COMMUNITY SCHOOLS**

**Elkhart, Indiana**

DATE: September 19, 2014  
 TO: Dr. Robert Haworth, Superintendent  
 FROM: Dr. John Hill  
 RE: **Conference Leave Requests**  
**September 23, 2014 - Board of School Trustees Meeting**

**The following requests for excused absences are recommended for approval:**

2014 - 2015 CONFERENCES	EXPENSES	SUBSTITUTE
<p><b>SCIENCE, TECHNOLOGY, ENGINEERING, AND MATHEMATICS (STEM) RETREAT</b></p> <p>This conference will provide an overview of best-in-class approaches to implement STEM in K-12 schools as well as an individualized strategic planning support for teams of educators.</p> <p>West Lafayette, IN</p> <p>September 25, 2014 (1 day's absence)</p> <p>JEAN CREASBAUM - ESC (1-1)                      ANNETTE KAUFMAN - ROOSEVELT (0-0)                      JEFF KOMINS - ROOSEVELT (1-1)                      TESSA SUTTON - ROOSEVELT - (0-0)</p>	\$195.00	\$0.00
<p><b>INDIANA SCHOOL SAFETY SPECIALIST ACADEMY</b></p> <p>This training is provided by the School Safety Specialist Academy and will count towards training required by the State for the School Safety Specialist Certification renewal.</p> <p>Indianapolis, IN</p> <p>September 29 - 30, 2014 (2 day's absence)</p> <p>JON CHEVALIER - EACC (1-1)</p>	\$243.00	\$170.00
<p><b>FALL HIGH ABILITY COORDINATORS MEETING</b></p> <p>This conference will provide the most up-to-date information regarding High Ability Education in the State of Indiana.</p> <p>Decatur, IN</p> <p>September 30, 2014 (1 day's absence)</p> <p>FAITH SCHULTZ - ESC (0-0)</p>	\$255.40	\$0.00
<p><b>NEW YORK COMICON</b></p> <p>Mr. McClain has created an interactive web comic which will be free for all teachers to use. It is called the Reading With Pictures App and it will be making it's debut in New York on Thursday, October 9. It is the first application of its kind. Every teacher who teaches math will benefit, as well as their students.</p> <p>New York, NY</p> <p>October 9 - 12, 2014 (2 day's absence)</p> <p>JAMES MCCLAIN - PIERRE MORAN (0-0)</p>	\$0.00	\$0.00

2014 - 2015 CONFERENCES	EXPENSES	SUBSTITUTE
<p><b>ADVANCED COLLEGE PROJECT (ACP) REVIEW SEMINAR</b></p> <p>This conference is a requirement for educators who teach Personal Finance. They will be covering topics such as Enhancing Capabilities; Identifying and Resolving Classroom Success Obstacles; Creating a "Network Team" Assuring Continuous Improvement; and Questions and Concerns About This Indiana University and Kelley Initiative.</p> <p>Bloomington, IN</p> <p>October 10, 2014 (1 day's absence)</p> <p>MIKE DREWS - CENTRAL (0-0)</p>	\$110.00	\$85.00
<p><b>21ST CENTURY COMMUNITY LEARNING CENTERS SUSTAINABILITY TRAINING</b></p> <p>Participation in this meeting will provide information pertaining to the sustainability of the 21st Century programming and future grant writing for the program.</p> <p>Fishers, IN</p> <p>October 16, 2014 (1 day's absence)</p> <p>DEB WEAVER - ADULT EDUCATION (1-3)</p>	\$306.04	\$0.00
<p><b>NATIONAL HEALTH SCIENCE CURRICULUM CONFERENCE</b></p> <p>This conference is specifically dedicated to health services and will provide an opportunity to learn best practices in the classroom which will help improve student learning.</p> <p>Denver, CO</p> <p>October 14 - 17, 2014 (4 day's absence)</p> <p>LAURIE HUND-SCHIEBER - EACC (1-0)</p> <p>MICHELE ZACHARY - EACC (1-0)</p>	\$2,600.00	\$510.00
<p><b>ASSOCIATION FOR SUPERVISION AND CURRICULUM DEVELOPMENT (ASCD) - EDUCATIONAL LEADERSHIP CONFERENCE</b></p> <p>This conference will provide information regarding the most recent best practices in standards, benchmarks for performance, new technology, and strategies to support education leaders in our ever changing educational setting.</p> <p>Orlando, FL</p> <p>October 31 - November 2, 2014 (3 day's absence)</p> <p>KELLY CARMICHAEL - BEARDSLEY (0-0)</p>	\$1,414.00	\$0.00
<p><b>NATIONAL ASSOCIATION FOR THE GIFTED CONFERENCE</b></p> <p>This conference hosts all the national and international experts in the field of gifted education. This is the one place where all new data, curriculum, materials, etc. can be reviewed. There are many opportunities to ask questions of experts and obtain first hand information from suppliers, researchers, and high ability coordinators. The information learned will be used to run workshops, schedule speakers, make decisions for the high ability programming, and make purchases for Elkhart students.</p> <p>Baltimore, MD</p> <p>November 13 - 16, 2014 (2 day's absence)</p> <p>JEAN CREASBAUM - ESC (2-2)</p> <p>FAITH SCHULTZ - ESC (1-1)</p> <p>MINDY SHAW - PINWOOD (1-2)</p>	\$9,199.18	\$0.00

2014 - 2015 CONFERENCES	EXPENSES	SUBSTITUTE
<p><b>NATIONAL EARLY COLLEGE CONFERENCE</b></p> <p>This workshop will provide the information needed to help administrators prepare to implement an "Early College" model at both Central and Memorial. Dallas, TX</p> <p>December 8 - 10, 2014 (3 day's absence)</p> <p>KATHY BYRD - EACC (0-0)</p> <p>GAIL DRAPER - CENTRAL (0-0)</p> <p>BRENDA EMERSON - EACC (1-0)</p> <p>MICHELLE KESSLER - MEMORIAL (0-0)</p> <p>BILL KOVACH - EACC (3-13)</p> <p>JACKIE O'HARA - EACC (0-0)</p> <p>FRANK SERGE - CENTRAL (2-2)</p>	\$7,857.96	\$0.00
<b>FOR CONFIRMATION ONLY: (RECEIVED TOO LATE FOR PRIOR APPROVAL)</b>		
<p><b>ADVANCED PLACEMENT TRAINING AND INCENTIVE PROGRAM INDIANA (TIP-IN) FALL CONFERENCE</b></p> <p>Participation in this conference will provide information regarding how the Advanced Placement (AP) tests are graded. This information will enable teachers to better prepare students for AP tests. Indianapolis, IN</p> <p>September 12, 2014 (1 day's absence)</p> <p>ERICA SHANNON - MEMORIAL (0-0)</p> <p>HEATHER WALKER - MEMORIAL (0-0)</p>	\$0.00	\$0.00
<p><b>UNDERSTANDING THE GUT BRAIN</b></p> <p><i>"Understanding the Gut Brain"</i> is an evidence-based program about how the nervous system plays a pivotal role in regulating stress, metabolism, mood, and anxiety. The information learned will be shared in a small group setting with other teachers at Bristol. South Bend, IN</p> <p>September 9, 2014 (1 day's absence)</p> <p>SUSAN ABEL-KELLER - BRISTOL (0-0)</p>	\$79.00	\$85.00
<p><b>INDIANA STANDARDS - INSTRUCTIONAL SHIFTS IN COLLEGE AND CAREER READINESS</b></p> <p>This conference will provide a deeper understanding of the Indiana Academic Standards for English/Language Arts and Mathematics as well as related resources to help prepare students to be college and career ready. Participants will also be introduced to proven instructional strategies for the delivery of the new standards. Notre Dame, IN</p> <p>September 20, 2014 (0 day's absence)</p> <p>SHERYL KEESLAR - ESC (0-0)</p>	\$22.40	\$0.00
<b>TOTAL</b>	<b>\$22,281.98</b>	<b>\$850.00</b>



2014 - 2015 CONFERENCES	EXPENSES	SUBSTITUTE
2014 YEAR-TO-DATE GENERAL FUNDS	\$24,224.05	\$3,435.00
2015 YEAR-TO-DATE GENERAL FUNDS	\$0.00	\$0.00
2014 YEAR-TO-DATE OTHER FUNDS	\$135,402.82	\$9,305.00
2014 YEAR-TO-DATE ADJUSTMENTS	(\$4,099.40)	\$0.00
2015 YEAR-TO-DATE OTHER FUNDS	\$2,687.20	\$0.00
2015 YEAR-TO-DATE ADJUSTMENTS	\$0.00	\$0.00
<b>GRAND TOTAL</b>	<b>\$158,214.67</b>	<b>\$12,740.00</b>

*(Figures in parentheses are the number of conferences & the number of absence days previously approved for the current school yr.)*



Date: September 23, 2014  
To: Dr. Robert Haworth  
From: Mr. W. Douglas Thorne  
Subject: Personnel Recommendations

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**Certified**

- a. **Consent Agreement** – We recommend the approval of two consent agreements relating to unpaid time and retention compensation.
  
- b. **Resignation** – We report the resignation for the following employees:

<b>Philip Bergt</b> Began: 8/18/04	<b>ESC/Psychologist</b> Resign: 9/15/14
<b>Ami Damer-Schlamersdorf</b> Began: 8/20/03	<b>Beck/Kindergarten</b> Resign: 9/12/14
<b>Mary Krieger-Miller</b> Began: 9/8/14	<b>Woodland/Interventions</b> Resign: 9/9/14
<b>Elizabeth Spornhauer</b> Began: 3/3/13	<b>West Side/Special Education</b> Resign: 9/23/14
<b>Tim Tobin</b> Began: 8/13/14	<b>Central/World Language</b> Resign: 8/22/14

- c. **New Certified Staff** – We recommend the following new certified staff for employment in the 2014-15 school year:

<b>Nicole Allison</b>	<b>Cleveland~/Eastwood/ENL</b>
<b>Ashley Bailey</b>	<b>Hawthorne/Interventions</b>
<b>Jennifer Batts</b>	<b>Tipton/Mathematics</b>
<b>Lorren Bordine</b>	<b>Hawthorne/Grade 2</b>
<b>Elizabeth Cauley</b>	<b>Hawthorne/Speech Pathologist</b>
<b>Laura Cohen</b>	<b>Hawthorne/Special Education</b>

<b>Tami Eder</b>	<b>Memorial/World Language</b>
<b>Maribeth Harrell</b>	<b>Central/ENL</b>
<b>Christi Rucker</b>	<b>West Side/Language Arts</b>
<b>Kendra Stutzman</b>	<b>Daly/Grade 1</b>

**Classified**

**a. New Employees** - We recommend regular employment for the following classified employees:

<b>Tisa Dobie</b> Began: 5/6/14	<b>Daly/Food Service</b> PE: 9/16/14
<b>Articia James</b> Began: 5/8/14	<b>Transportation/Bus Driver Unassigned</b> PE: 9/18/14

**b. Resignation** – We report the resignation of the following classified employees:

<b>Lisa Grover</b> Began: 8/13/13	<b>Memorial/Food Service</b> Resign: 9/12/14
<b>Glenda Wyatt</b> Began: 10/15/02	<b>Central/Food Service</b> Resign: 9/12/14

**c. Retirement** – We report the retirement of the following classified employees:

<b>Lee Burdorf</b> Began: 4/9/01	<b>EACC/WVPE Program Director</b> Retire: 2/16/15 13 Years of Service
<b>Sandra Kindig</b> Began: 10/13/03	<b>Beck/Paraprofessional</b> Retire: 9/26/14 10 Years of Service
<b>Linda Lawson</b> Began: 8/25/04	<b>Transportation/Bus Driver</b> Retire: 10/1/14 10 Years of Service
<b>Karen Proctor</b> Began: 8/24/92	<b>Memorial/Food Service</b> Retire: 10/31/14 22 Years of Service